



## Secondary Teacher JOB DESCRIPTION

**Job Title:** Secondary School Teacher

**Reports to:** Secondary School Principal

**Length of Contract:** 182 days

**Summary:** The Secondary School Teacher is responsible for providing a Christian environment where students have the opportunity to fulfill their potential for intellectual, emotional, physical, spiritual, and psychological growth. This person is responsible for organizing and implementing an instructional program that will result in students achieving academic success. The Secondary School Teacher will also enable students to develop competencies and skills to function successfully in society.

**Responsibilities Include But Are Not Limited To:**

- Implements instructional activities that contribute to a climate where students are actively engaged in meaningful learning experiences.
- Identifies, selects, and modifies instructional resources to meet the needs of students with varying backgrounds, learning styles, and special needs.
- Assists in assessing changing curricular needs and offers plans for improvement.
- Maintains effective and efficient record-keeping procedures.
- Provides a positive environment in which students are encouraged to engage in the learning process actively.
- Communicates effectively, both orally and in writing, with students, parents, and other professionals on a regular basis.
- Collaborates with peers to enhance the instructional environment.
- Models professional and ethical standards and Christian values when dealing with students, parents, peers, and community.
- Models spiritual maturity in leading students towards Christ and then spiritual growth.

- Ensures student growth and achievement is continuous and appropriate for age group, subject area, and/or program classification.
- Establishes and maintains cooperative working relationships with students, parents, and school.
- Assumes responsibility for meeting his/her course and school-wide student performance goals.
- Demonstrates gains in student performance.
- Participates in training and presentations and appropriate staff development.
- Meets professional obligations through efficient work habits such as: meeting deadlines, honoring schedules, etc.
- Other duties as assigned by the Secondary School Principal.

**Qualifications:**

- Committed to living and teaching a life of service to Christ in accordance with the WCS Statement of Faith.
- Bachelor's Degree from an accredited university is required
- Hold active membership in a church
- Valid Texas Teaching Certificate - certified in the relevant subject area